

Wednesday, October 6, 2010



## 4Q Proactive Loss Prevention Event – Near Miss Reporting and Hand Safety

During the fourth quarter, the Refinery will be engaging in our 4Q IIF Proactive - Loss Prevention Event. As a Refinery, our focus will be on Near Miss Reporting and Hand Safety. We will also have the opportunity to review themes from our earlier quarterly Proactive events.

This quarter, the IIFLT is introducing “Thought Provokers”. Thought provokers are one way to continue the IIF conversation outside of normal staff meetings. People are free to use the Thought Provoker in a way they think best. We will have three discussion topics to be integrated into regularly schedule, pre-existing staff meetings.

The topics will be posted on the Incident and Injury Free Website.

- Week 1 - w/o October 11 – Introduction and Discussion Topic: Why Report a Near Miss?
- Week 2 – w/o October 18 – AM IMPACT group gate handout promoting an IIF Turnaround and Near Miss Reporting
  - Photo Booths - build Richmond Refinery sense of community and share your “My Reason for Being Safe” story.
- Week 3 – w/o October 25 – Thought Provoker: Teamwork
- Week 4 – w/o November 1 – Discussion Topic: Hand Safety, Portable Power Tools
- Week 5 - w/o November 8 – Thought Provoker: Stop/ Pause Work Authority
- Week 6 – w/o November 15 – Thought Provoker: Hazard Identification
- Week 7 – w/o November 22 – Thought Provoker: Personal Decisions
- Week 8 – w/o November 29 – Integral Safety Assessment (ISA) results shared
- Week 9 – w/o December 6 – Holiday Luncheon and Family Safety Calendar
  - My Reason for Being Safe and Near Miss stories shared
- Week 10 – w/o December 13 (through end of the year) – Discussion Topic: Completion for 2010

Thank you for your commitment to Every Task, the Right Way, Every Time,

*Incident and Injury Free Leadership Team*

Please direct your comments about living Incident and Injury Free to the IIFLT email - [RRIIFLT](#) (subject: Near Miss Reporting and Hand Safety)